

Contact

Tahsil & District Lodhran
03008285784 (Mobile)
ishfaqch426@gmail.com

www.linkedin.com/in/muhammad-ishfaq-78b23389 (LinkedIn)

Top Skills

Lead Generation
New Business Development
Email Marketing

Languages

Urdu Punjabi SiriKi Sindhi English

Muhammad Ishfaq

Lead Generation | Cold Email | Outbound Lead Generation
Specialist | Appointment Setting | Email Marketing | Market Research
| CRM Entries | Digital Marketing
Lodhran Tehsil, Punjab, Pakistan

Summary

To Acquire a Responsible Position In Highly Reputed Organization
In Order To Fully Utilize My Skills Summed With Professional
Experience For The Profitability & Growth Of the Organization.

Experience

Upwork

Lead Generation Expert
January 2020 - Present (2 years 9 months)
Lodhran, Punjab, Pakistan

Azhar Marketing

Lead Generation Specialist
February 2021 - Present (1 year 8 months)
Lodhran, Punjab, Pakistan

M.Y Bari Mills Pvt Ltd.

Human Resources Officer
February 2020 - July 2022 (2 years 6 months)
Hub

Saya Weaving

Recruiter HR Officer & Gate Incharge
July 2017 - February 2020 (2 years 8 months)
SITE Town, Sindh, Pakistan

Working as a HR Officer & Gate Incharge Recruitment Entire Process &
Attendance Sheet , Full & Final Process , Probation Periods

Al Rahim Textile Industry Nooriabad

Human Resources Officer
December 2008 - April 2015 (6 years 5 months)
Nooriabad

Enroll All New Employees and Maintain Their Personal Files, Increment Forms Leave Form and Other Documents Related to Employees.

Prepared Full & Final Settlement Resigned Employees, Prepared Over Time Sheet and Arrange to Payment through Cashier

Assists To H.R Manager All Matters Relating To H.R Department.

Prepared and issue Employee card to all employee and maintain record Recruitment to Selection maintain approved and current strength and employees inventory, Orientation for new comers, Jds , Work Instruction, Organogram, All sort of Documentations i.e. Appointment, Separation, Minutes of Meeting, Strictly supervise Time management system, To ensure factory staff is available on time and completes their full duty hours.

Zong Frenchize

Customer Care Operator

April 2008 - August 2008 (5 months)

Deal New Sim Issue & Old Sim Replacement, Owner Ship
And Solve Customer Problem

FM Jeway Pakistan Network

Studio Incharge

April 2003 - September 2007 (4 years 6 months)

Lodhran, Bahawal Pur, Rahim Yar Khan, Ahmed Pur East , Khanewall

Prepared & One Air Ads

Play Back To Back Music

Record & Play Live Shows

Live Transmision Recording

And Well Roll Play in Markiting Deal

Education

Sadiq Egerton College

Bachelor of Arts - BA, Economics · (2007 - 2008)

Govt Degree Collage Lodhran

FA, Economics · (2005 - 2006)

Vocation Training Insitute Dunya Pur

Computer Operator & Office Management, Computer Science · (2005 - 2005)

Defence Public School Danwaran

intermediate, Economics · (2000 - 2002)

Government High School Dhanot

Middle Standard, Science · (1997 - 2000)